



**INTELLECTUAL  
PROPERTY INDIA**

Patents/Designs/Trademark  
GEOGRAPHICAL INDICATIONS



सत्यमेव जयते

**GOVERNMENT OF INDIA**  
**Office of the Controller General**  
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CG/F/Public Notice/2011/135

Date:25.4.2011

### PUBLIC NOTICE

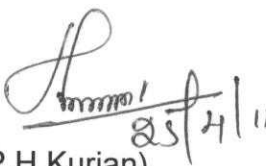
This Public Notice is issued in pursuance of the directions issued by the Hon'ble Delhi High Court in Civil Writ Petition No.12505 of 2009 dated 6.4.2011.

All the public and in particular the registered proprietors are hereby informed that a total of **44,404** files relating to registered trade marks are missing from different branches of the Trade Marks Registry. Branchwise missing list is attached to this notice.

The Trade Marks Registry is having critical information in digital format in respect of all these missing files such as the trade mark applied for, the name of the applicant, the address for correspondence, agent on record as available in the Trade Marks Journal and details of renewal and subsequent changes available in the electronic history records of the concerned mark.

However, in order to update the trade mark office records it has now become necessary to reconstitute these files with inputs from the registered proprietors. It would also be in the interest of the registered proprietors to have the files reconstituted for better protection and maintenance of their marks.

All the registered proprietors/agents of registered trade marks attached to this notice are requested to furnish self attested copies of the available documents such as trade mark application in form TM-1, additional representation, Examination report, Acceptance order, registration certificate, all documents relating to assignment/ transmission, change in name and address of applicant, any court order on the matter and all other relevant documents if any before **31<sup>st</sup> July, 2011** at the appropriate Registry. The documents so furnished will be digitised and uploaded in the electronic server of the Registry so as to maintain electronic records as well. The Trade Marks Registry will follow the procedure for reconstitution issued by separate Office Circular.

  
(P.H.Kurian)

Controller General of Patents, Designs and Trade Marks



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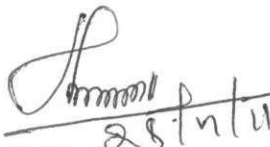
CG/PG/Circular/2010/136

Date: 25.4.2011

## C I R C U L A R N O . 2 O F 2 0 1 1

Public Notice dated 25.4.2011 has been issued for reconstitution of **44,404** missing files relating to registered trade marks. The following procedure shall be adopted:

1. Open a separate file folder for each missing file with printed copy of the Journal cutting and the Electronic Register. The file shall be superscribed as **"Reconstituted file"**.
2. On receipt of documents in pursuance of the Public Notice from the registered proprietor, the same shall be cross checked with the available records i.e. the Journal cutting and the Electronic register.
3. Upon verification, the documents shall be digitized and uploaded on the server and physical copy retained in the concerned file opened as per (1) above. Thereafter the file shall be placed in serial order in the Record Room.

  
(P.H.Kurian)

Controller General of Patents, Designs and Trade Marks

To:

1. Head of office/Technical Heads  
Mumbai/Delhi/Kolkata/Chennai/Ahmedabad- for strict compliance
2. Office copy